



## Individual Account Required Documentation

The following lists the required documentation needed for Individual Accounts per account type.

### **Primary Account Owner or Parent/Guardian:**

- WV State-issued ID or Driver's License

### **Joint Account Owner:**

- State-issued ID or Driver's License, Passport or Military ID

### **Scotty Saver Accounts**

- Child's Name and Address
- Parent/Guardian's Name and Address
- Proof of Address for each owner if differs from ID
- Copy of Social Security Cards for each owner

### **Teen Saver Accounts**

- Child's Name and Address
- Parent/Guardian's Name and Address
- Proof of Address for each owner if differs from ID
- Copy of Social Security Cards for each owner

### **Regular Share Accounts**

- Name(s) and Address(es) of owner(s)
- Proof of Address for each owner if differs from ID
- Copy of Social Security Card(s) for owner(s)

### **Estate Accounts**

- EIN Verification Letter for "The Estate of..."
- Proof of Address for each signer if differs from ID
- Copy of Social Security Card for Administrator/Executrix/Guardian/Conservator

If deceased:

- Appointment Papers
- Copy of Death Certificate

If living:

- Order of Appointment of Guardian and/or Conservator Paperwork

Please call (304) 346-5242 with any questions you may have concerning your Members Choice WV FCU Account. To obtain more information on additional products and services available, please visit [www.memberschoicewv.com](http://www.memberschoicewv.com).