



Acceptable Proof of Residency Documents

You may use two documents from LIST A, or one from LIST A and one from LIST B. Documents with a PO Box are not acceptable. Any recurring document cannot be more than 60 days old (i.e. utility bill). Married applicants may use two documents from LIST A, or one from LIST A and one from LIST B in their spouse's name when accompanied with a certified Marriage Certificate.

LIST A

- WV utility bills (no more than 60 days old)
- Tax records with a WV street address
- WV mortgage documents, WV homeowner insurance documents for a WV residence, or proof of WV home ownership
- WV W-2 form that is no more than 18 months old (Same W-2 may also be used as proof of Social Security Number)
- WV Weapons Permit
- Valid WV vehicle registration card
- WV Voter's Registration card
- WV Driver's Eligibility Certificate (School Enrollment Form) if applicant is under age 18, with the applicant's WV street address
- WV Homestead Tax exemption
- Proof of WV public assistance
- Residential rental or lease agreement
- WV DMV Affidavit of West Virginia Residency

LIST B

- College admissions letter that shows the applicant is an in-state resident
- Letter from a WV homeless shelter, hotel, senior citizens home, rehabilitation center, nursing home, children's home, orphanage, shelter, women's shelter or Job Corps that includes the facility's physical address, that explains that the applicant is a resident at their facility (letterhead is preferred)
- Pay check stub from any WV employer that shows a current physical address (handwritten is not acceptable)
- Social Security benefits letter
- WV Professional License
- United States Selective Service card
- WV Dealer temporary registration card
- Letter from the applicant's employer stating that all utility and house arrangements are provided by the employer
- Letter from the U.S. Post Office that shows a new, physical WV address assigned by the Post Office for the applicant
- WV bank statement
- WV auto insurance card
- WV hunting license
- License plate or Driver's License Renewal form
- 911 re-addressing letter